

**City of Lubbock, TX**  
**Purchasing and Contract Management**  
**Statement of No Bid**

The City of Lubbock is very conscious and extremely appreciative of the time and effort you expend in preparing and submitting bids to the city. If you do not intend to bid on this requirement, please complete and return this form **prior to date shown for receipt of bid to:** Marta Alvarez, Director of Purchasing and Contract Management, City of Lubbock, P.O. Box 2000, Lubbock, Texas 79457.

We, the undersigned, have declined to bid on your project for the following reason(s):

- ☐ Specifications too "tight", i.e. geared toward one brand or manufacturer only. *(Please explain reason below)*
- ☐ Specifications unclear. *(Please explain below)*
- ☐ Insufficient time to respond to Invitation to Bid.
- ☐ We do not offer this product/s or equivalent. *(If you wish to remain on bidders list for other commodities and/or services, please state particular product and/or service under which you wish to be classified.)*
- ☐ Our product schedule would not permit us to perform.
- ☐ Unable to meet specifications.
- ☐ Job too large.
- ☐ Job too small.
- ☐ Cannot provide required bonding.
- ☐ Cannot provide required insurance.
- ☐ Bidding through dealer.
- ☐ Do not wish to do business with the City of Lubbock. *(Please explain below)*
- ☐ Other *(Please specify below)*

REMARKS: \_\_\_\_\_

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Company Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip \_\_\_\_\_

Contact Name: \_\_\_\_\_ Title: \_\_\_\_\_

Business Telephone Number \_\_\_\_\_ FAX: \_\_\_\_\_

Internet Address: \_\_\_\_\_

Company's Internet Web Page URL: \_\_\_\_\_